

***Simple techniques
to improve
communication***

22 JUNE 2020

Business & Management
20 minute webinar: Simple techniques to improve communication

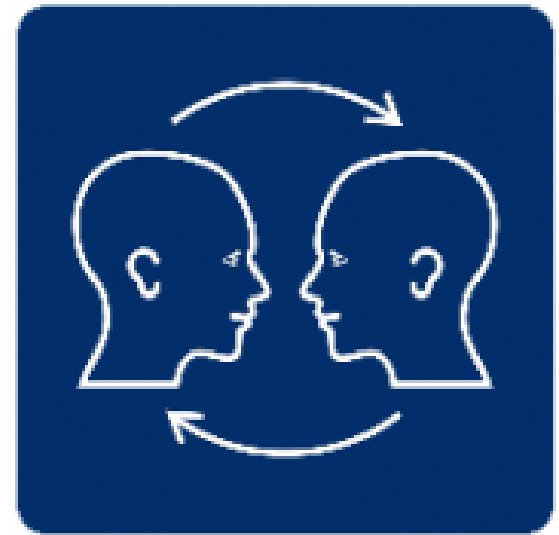


Melanie Coeshott

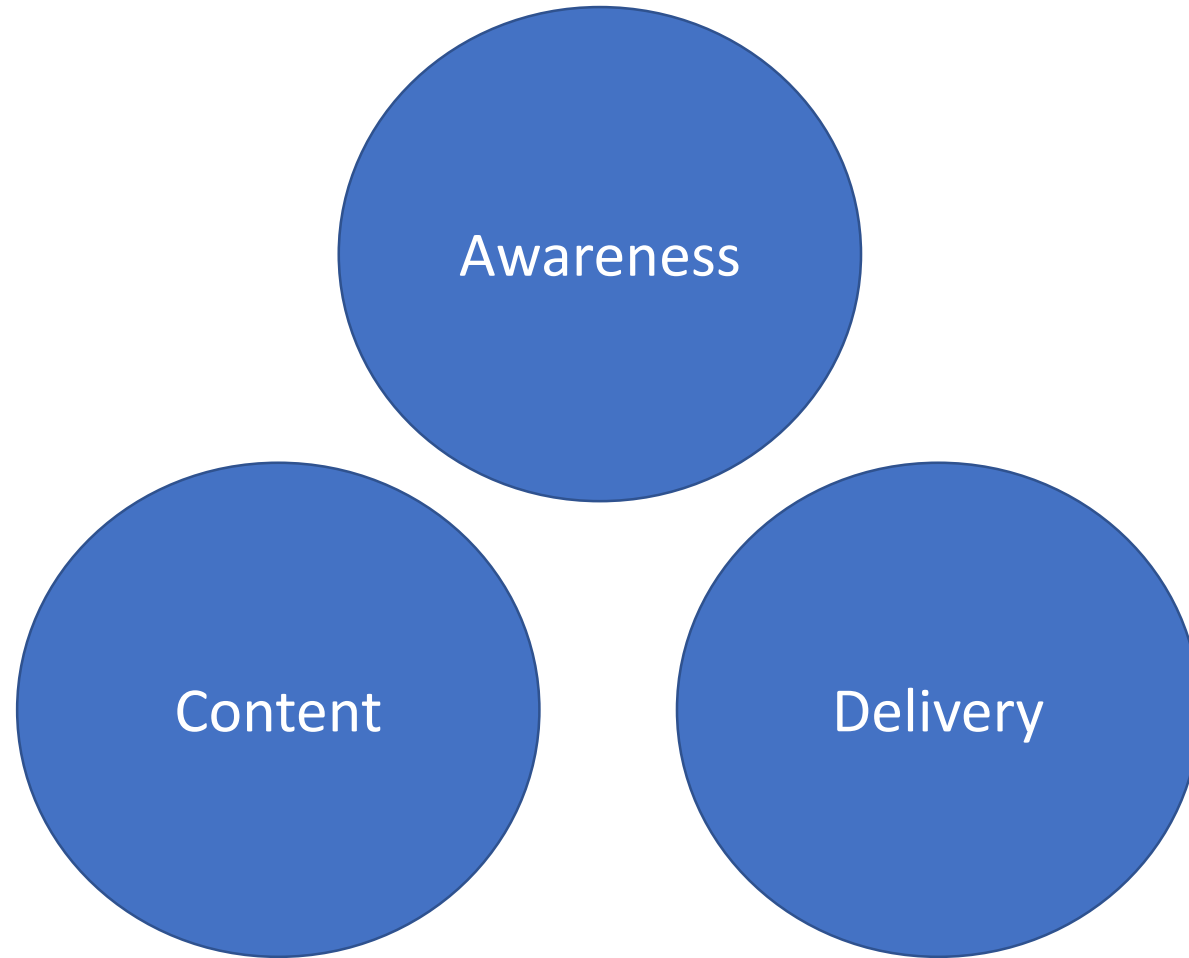
Simple techniques to Improve Communication

Melanie Coeshott

Blue Diamond – Career Coach



Simple techniques to Improve Communication



BLUE DIAMOND

Simple techniques to Improve Communication

Communication style & preferences



Understand your audience

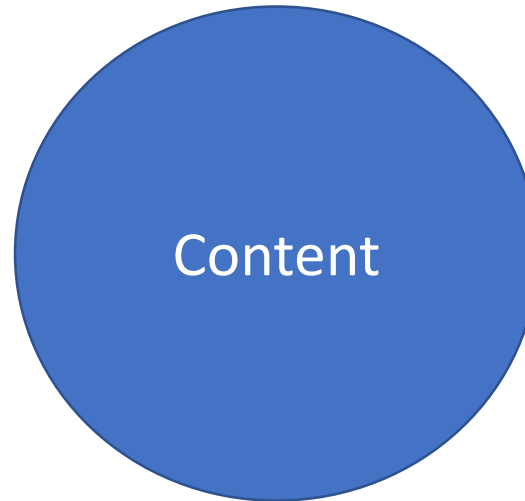
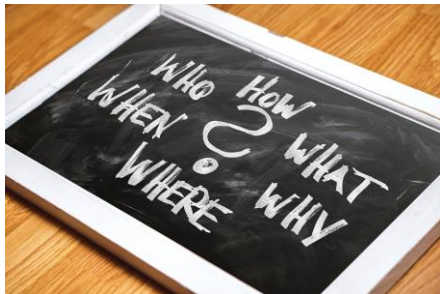


Assess the situation through feedback



Simple techniques to Improve Communication

**Be clear on your message
& outcomes**



**Use the most appropriate
method of delivery**



BLUE DIAMOND

Simple techniques to Improve Communication

Manage how you present & conduct yourself



Use your voice for impact



Adopt appropriate language



Body language makes up 55%



BLUE DIAMOND

Simple techniques to Improve Communication

Awareness

- **Communication style & preferences**
- **Understand your audience**
- **Assess the situation through feedback**

Content

- **Be clear on your message & outcomes**
- **Use the most appropriate method of delivery**

Delivery

- **Manage how you present & conduct yourself**
- **Use your voice for impact**
- **Adopt appropriate language**
- **Body language makes up 55%**



BLUE DIAMOND

Simple techniques to Improve Communication

Thank you for your attention!

All the best with improving the way you
communicate...



Business & Management Webinars and events – icaew.com/bamevents

Free 60 minute webinars – 10.00am

Better people management
8 July

Strategic thinking for senior professionals
30 September

Leading resilient teams
7 October

Practical Excel tips
7 December

Free 20 minute webinars – 12.30pm

The net present value of happiness
23 September

Common online frauds and how to avoid them
14 October

Free evening events – 6.30pm

Creating clarity and impact in your reports and talks
10 September

Navigating 'office politics' positively
5 November

Business & Management

THANK YOU FOR ATTENDING

Contact the Business & Management Faculty

icaew.com/bam

✉ bam@icaew.com ☎ +44 (0)20 7920 8508

@ICAEW_finman

Upcoming BAM webinars and events

icaew.com/bamevents

